

Accessing and Managing Your Canvas Account as a Yale NetID User

Yale University faculty, staff, and students are all issued a NetID which is used to grant access to Yale's instance of Canvas. As NetID users in Canvas, you access and manage your Canvas account through the primary forms of support for Yale systems.

Table of Contents

 **This article will address the following information:**

- Accessing Canvas @ Yale as a NetID User3
- Canvas NetID Account Password3
- Finding Your Canvas Courses4
 - Accepting a Course Invite5
- Canvas NetID Account FAQ5
 - I've been locked out of my account after entering my NetID password incorrectly too many times. What do I do now?.....5
 - My NetID and password does not log me into Canvas and redirects me to this FAQ section. What do I do now?5

Accessing Canvas @ Yale as a NetID User

1. Navigate to [Canvas @ Yale](#) and click the "NetID" button.
2. You will be prompted to input your **Yale NetID** and **Universal Password**, if you are not already authenticated.
 - a. This is the same login information that you use to access your Yale email.
3. Once authenticated, you will be brought to your **Canvas Dashboard**.



Canvas NetID Account Password

! Changing your NetID password **will change your password for all applications that utilize your single sign-on authentication.**

The Educational Technology / Canvas @ Yale support team does not reset or change passwords on behalf of any Canvas user.

Your Canvas NetID password is the same single sign-on password that is used when authenticating into all other Yale services and online tools. To reset your password, you will need to contact the ITS Help Desk or use the link below:

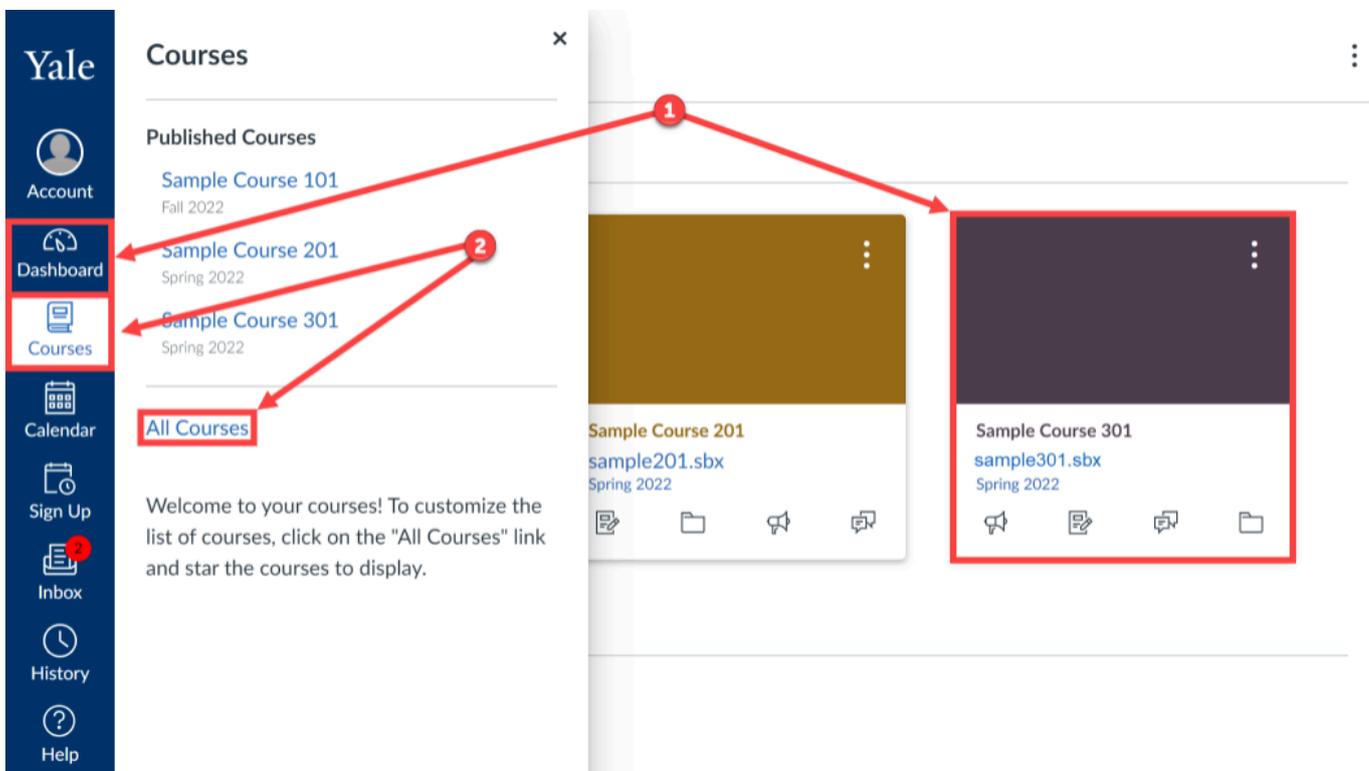
- **ITS Help Desk Phone:** 203-432-9000
- **ITS Help Desk Email:** helpdesk@yale.edu
- [Change NetID Password Link](#)

Finding Your Canvas Courses

Note for students: The Canvas site [must be published](#) by the instructor / administrator before you can access it. You can verify the publish status of the Canvas site from your "**All Courses**" area. If the course is not published, contact the course instructor / administrator.

! Course enrollment is handled through the Yale Course Search and registration system, which syncs with Canvas. If you are not seeing a course on Canvas that you should be enrolled in (as an instructor or as a student), please reach out to the registrar's office by emailing registrar@yale.edu.

1. You can access your course from the Canvas "**Dashboard**" by clicking on a **course tile**.
2. If you do not see your course on the Dashboard, click the "**Courses**" icon in the left-side global navigation bar.
 - a. you may need to click the "**All Courses**" link to view the full list.



Accepting a Course Invite

If you are **manually added** to a course, you will receive an email invitation to your Yale email address.

1. Be sure that you click the **"Accept"** button in that email, or log into Canvas and click the **"Accept"** button on the Dashboard page in the top banner.
2. Once you accept the invitation, you will be added to the course, and you will be able to locate the course on your Dashboard.
3. You will only need to accept the invitation once.

Canvas NetID Account FAQ

I've been locked out of my account after entering my NetID password incorrectly too many times. What do I do now?

If you enter the wrong password for your account too many times, your account can be "locked." To unlock your account, you will need to contact the ITS Help Desk:

- **ITS Help Desk Phone:** 203-432-9000
- **ITS Help Desk Email:** helpdesk@yale.edu

My NetID and password does not log me into Canvas and redirects me to this FAQ section. What do I do now?

You may be experiencing browser issues. Please try doing the following:

1. Clear your browser's cache.
 - a. [How do I clear my browser cache on a PC?](#)
 - b. [How do I clear my browser cache on a Mac?](#)
2. Close your browser.
3. Reopen your browser.
4. Go to <http://canvas.yale.edu> and click the **"NetID"** login option.
5. Enter your **Yale NetID** and **password**.

If this does not work, your NetID may not be provisioned to have a Canvas @ Yale account. Please reach out to canvas@yale.edu for additional assistance.

Canvas @ Yale



For more help, please contact canvas@yale.edu.