

Submitting Audio / Video Feedback to a Student

You can leave feedback to students as part of the grading process for assignments. In addition to written comments, you can also provide both audio and video feedback.

! To submit **audio feedback**, you will need to have a **microphone**.

To submit **video feedback**, you will need to have a **microphone** and a **webcam**.

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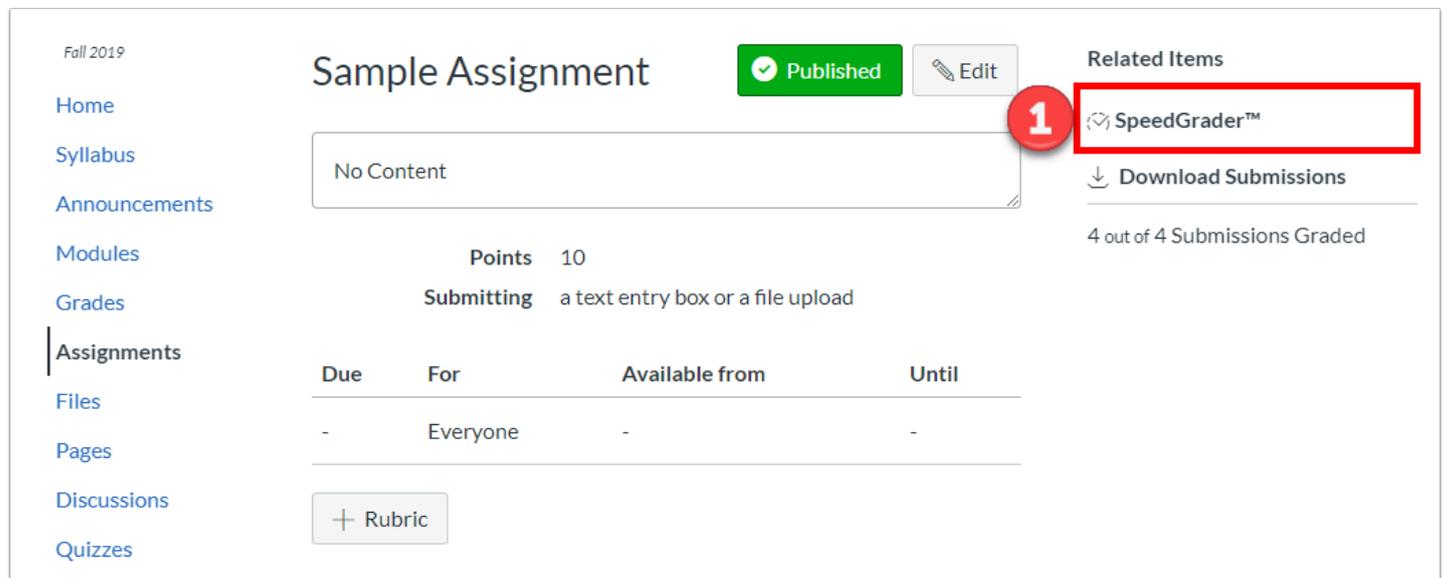
 **This article will address the following information:**

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Creating and Attaching a Recording

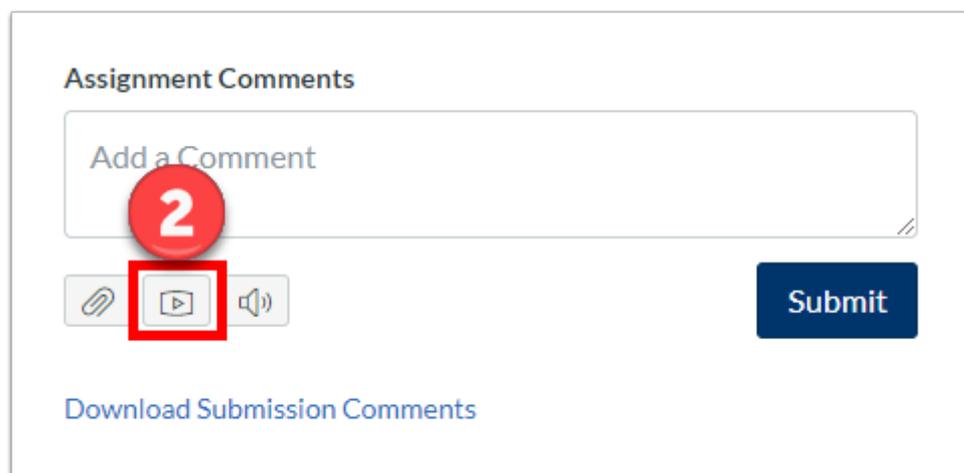
1. Navigate to the SpeedGrader for the assignment you want to leave audio / video feedback on.

 Review the articles on [Accessing the SpeedGrader from the Gradebook](#) and [Grading Assignments Using the SpeedGrader](#) for additional information.



The screenshot shows the Canvas SpeedGrader interface for an assignment titled "Sample Assignment". The assignment is marked as "Published" and has "No Content". The interface includes a sidebar with navigation options like Home, Syllabus, Announcements, Modules, Grades, Assignments, Files, Pages, Discussions, and Quizzes. The main content area shows the assignment details, including a table with columns for Due, For, Available from, and Until. The "For" column is set to "Everyone". A red circle with the number "1" highlights the "SpeedGrader™" link in the "Related Items" section on the right.

2. Under the "**Assignment Comments**" text box in the right-hand menu, click the **Media Comment** icon.
 - a. A pop-up window will appear.



The screenshot shows the "Assignment Comments" pop-up window. It features a text box with the placeholder "Add a Comment". Below the text box are three icons: a link icon, a video icon, and an audio icon. The video icon is highlighted with a red square and a red circle with the number "2". A "Submit" button is located to the right of the icons. At the bottom of the window, there is a link that says "Download Submission Comments".

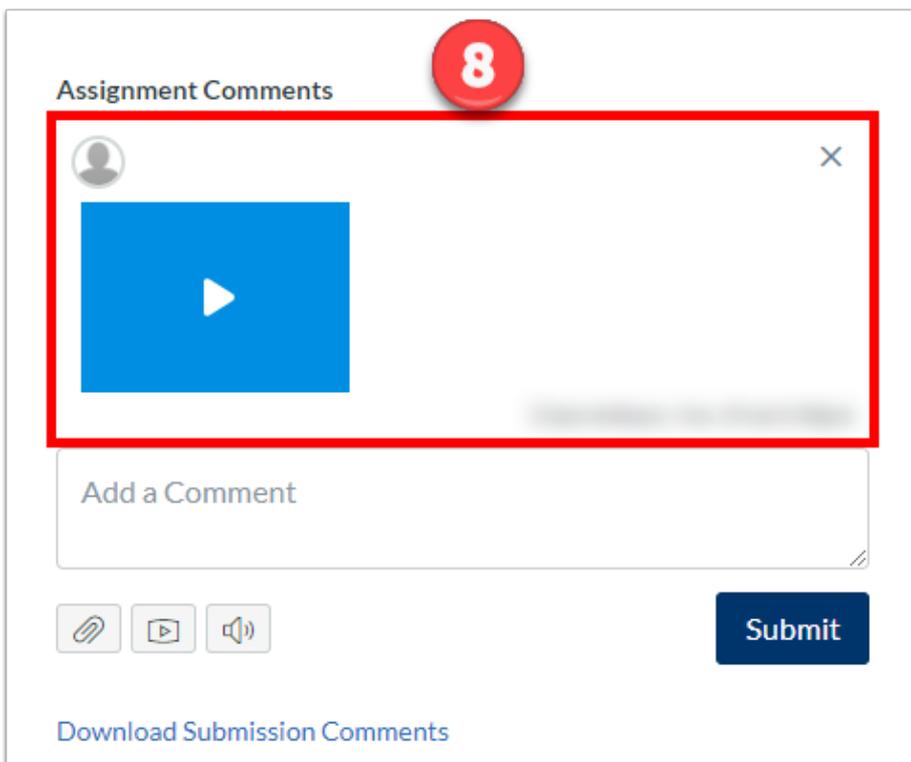
3. In the pop-up window, make sure the "**Record Media**" tab is selected.

Canvas @ Yale

- a. See below on [how to upload an existing media file](#).
4. Click the "**Mic**" button to select which microphone you wish to use.
5. Click the "**Webcam**" button to select which webcam you wish to use.
 - a. For audio only, you can select the "**No Video**" option.

 Adobe Flash Player Settings may appear asking you to allow access to the microphone or webcam devices. Select "**Allow**" to be able to record.

6. Click "**Start Recording**" when you are ready to begin.
 - a. This will start a countdown to begin recording.
 - b. Click "**Finish**" when you are done.
7. When you are done recording, playback the audio / video for review. If you are satisfied with the recording, you can provide a **Name** for the recording and click "**Save**."
 - a. Otherwise, you can click "**Start Over**" to record again.
8. Once you are satisfied with and have saved the recording, your feedback audio / video will appear under the "**Assignment Comments**" heading.
 - a. You do not need to click "**Submit**" to save your audio / video feedback.

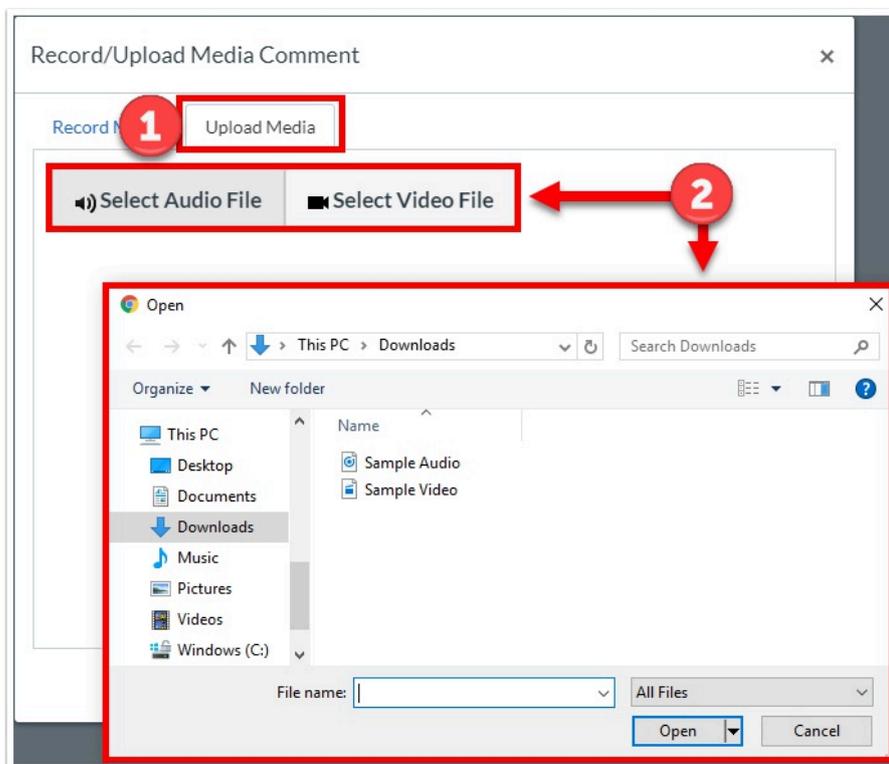


Uploading an Existing Recording

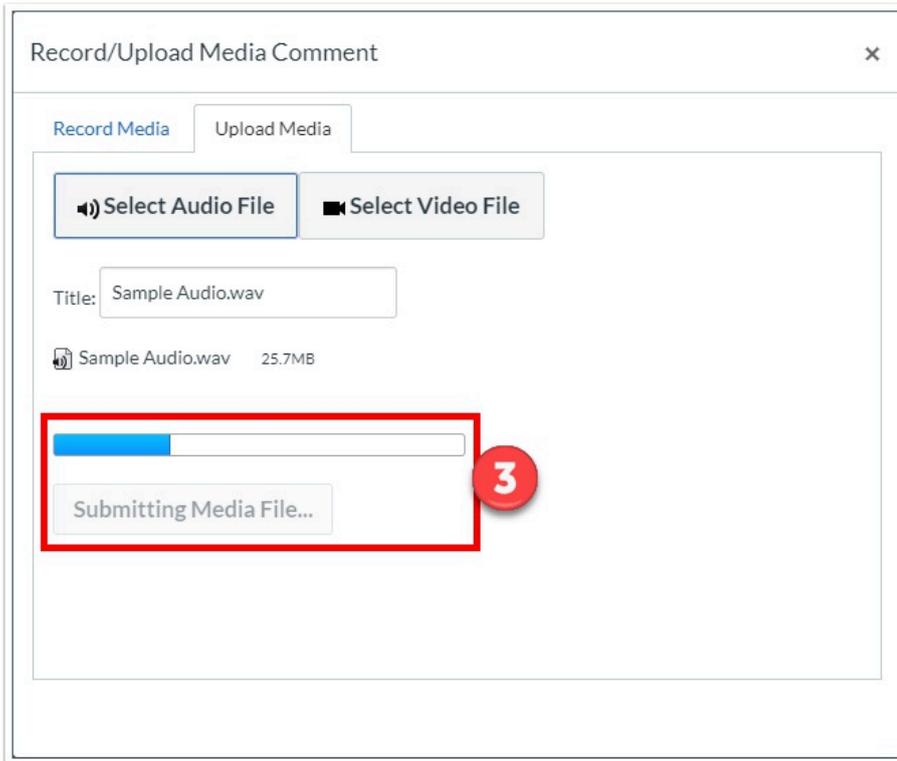
1. Go to the assignment you want to leave feedback on and click the **Media Comment** icon.
 - a. Select the **"Upload Media"** tab from the top of the pop-up box

 Review the articles on [Accessing the SpeedGrader from the Gradebook](#) and [Grading Assignments Using the SpeedGrader](#) for additional information.

2. Click **"Select Audio File"** for an audio only file, or **"Select Video File"** for a video file.
 - a. Either option will allow you to browse through your computer in a file picker window and select the file you wish to upload.



3. Once a file is selected, the media will be uploaded.
 - a. A **blue progress bar** will show its upload status.



4. You will not need to name the file, as the name will be whatever the file name is that is uploaded.
 - a. Once the blue progress bar reaches the end, it will automatically upload, and your feedback will appear under the "**Assignment Comments**" header.
 - b. You do not need to click "**Submit**" to save your uploaded file feedback.

Assignment Comments 4

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Add a Comment



Submit

[Download Submission Comments](#)

💡 For more help, please contact canvas@yale.edu.